

## Maryland Solar Energy Grant Program Terms and Conditions

### October 2009

### Solar Water Heating Grant

**Program Participant:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
 \_\_\_\_\_

### Terms & Conditions

The following terms and conditions apply to the conditional agreement between the program participant and the Maryland Energy Administration (MEA). The term “program participant” refers to the person, persons, or organization that has applied for a grant and has been notified that they are eligible for a grant under the Maryland Solar Energy Grant Program.

### Project Qualifications

Grants are available only for qualifying buildings located in Maryland. In order to qualify to receive a grant, you must agree to install a solar water heating system that meets the requirements set forth in this Attachment. Grants are provided only after installation of the system is complete and approved by MEA.

- To be eligible for a grant the system must be a minimum size based on the following categories:

<u>Category</u>	<u>Minimum Collector Size</u>
Residential building	20 Square Feet
Commercial building	40 Square Feet

- The Grant amount approved based on your calculations on the Application Form is up to \_\_\_\_\_
- The solar water heating system must be operating in compliance with the requirements of the local codes.
- The solar collectors must be in compliance with the *Solar Rating and Certification Corporation's OG-100 Certification*.

### American Recovery and Reinvestment Act of 2009 (Federal Stimulus Funds)

Maryland Solar Energy Grants are being funded in whole or in part with monies made available to MEA through the American Recovery and Reinvestment Act of 2009 (ARRA). ARRA-funded grants are subject to significant terms and conditions. These terms and conditions are listed in the attached “ARRA Addendum – Special Terms and Conditions for ARRA-Funded Grants” and are expressly incorporated by reference to and made a part of these terms and conditions. **The program participant agrees and certifies by signature below that it has read and will abide by and comply with all the requirements contained in the ARRA Addendum attached hereto.**

### Procedures

- The project must be completed within 180 days from when the program participant receives notification that they are eligible for a grant.
- The program participant may request an extension, but MEA is not required to allow for an extension.

- It is the program participant's responsibility to contract for the purchase and proper installation of a qualifying photovoltaic system. Upon completion of the project, the program participant and installer must fill out the entire Completion Certificate (Attachment B), sign it, enclose required accompanying documentation and return it to MEA. MEA has the right to inspect any project.
- Required supporting documentation is as follows:
  - Copies of issued inspection documents, permit documents, or both, as provided by the local authority having jurisdiction;
  - A copy of the product specification sheet;
  - A copy of the final sales invoice, which includes:
    - The actual price paid;
    - An itemized list of:
      - Components
      - Labor; and
      - Permit fees;
    - The method of payment;
  - A copy of system warranty agreement;
  - Copies of all certified prevailing-wage rate/payroll documents (Davis-Bacon documents) generated by the installer and its subcontractors for work performed for the program participant;
  - All other information requested on the Completion Certificate.
- Upon MEA's receipt of the Completion Certificate (including all requested information and supporting documents) and verification that the project meets the terms and conditions of the offer, the Grant to the program participant will be processed for payment.

### **Additional Information**

MEA requests a photo (preferably electronic) of the project.

Please e-mail to: Attention Solar Energy Grant Program at [meainfo@energy.state.md.us](mailto:meainfo@energy.state.md.us).

### **Use of Personal Information**

In accordance with Section 10-624(c) of the State Government Article of the Annotated Code of Maryland, MEA is required to advise you of the following.

(1) The information being requested by the Completion Certificate is necessary to document the completion of the project and to ensure payment of the grant upon completion of installation of a qualifying photovoltaic system generator.

(2) Failure to provide all required information terminates MEA's grant offer and any further obligation to you.

(3) Upon completion of installation, some of this information will be provided to other agencies of the State to process the payment of the grant.

(4) Unless otherwise provided by law or court order, portions of the information may be subject to disclosure upon request for inspection under Maryland's Public Information Act as set forth in Sections 10-611 *et seq.* of the State Government Article. To the extent permitted by law, personal information will not be disclosed except for the purpose of processing your grant application.

(5) You may inspect, amend, or correct the information provided. However, after completion of the project and payment of the grant, any correction or amendment, which if disclosed prior to payment would have made the project ineligible for the grant, will be subject to a claim for reimbursement to the State and MEA.

**Program Participant Certification**

I hereby certify that I have read and understand, and will abide by, these Maryland Solar Energy Grant Program terms and conditions, including the attached ARRA Addendum – Special Terms and Conditions for ARRA-Funded Grants. I understand that failure to abide by these terms and conditions may lead to MEA withholding or suspending, in whole or in part, funds awarded under this program, or recovering misspent funds.

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Program Participant

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Date